Tab Q

Leaders of Non-Church Groups Using Church Facilities

Requirements and
Safe Practices/Warning Signs

Requirements for Leaders of Non-Church Groups Using Church Facilities

All leaders of non-church groups using church property for events MUST:

1. Read the main text (pages 1-12) of the Episcopal Diocese of San Diego Policy Manual on Sexual Abuse and Misconduct: Prevention and Response ("Policy Manual"), plus these tabs:

   Tab Q (this tab), and

   Tab S ("How and Where to Report Suspected Child Sexual Abuse and Adult Sexual Misconduct")

   Submit a signed certification that such materials have been read. (Certification form is at **Tab B-3**.)

Some Safe Practices and/or Warning Signs of Particular Significance to Non-Church Leaders Using Church Property:

1. Conduct one-on-one discussions with children in open areas such as hallways. A single adult (age 18 and over) should never be alone with a single child.

2. Become familiar with safe practices regarding potential child abuse, warning signs of abuse, and other materials concerning child abuse as set forth in Tab B-5, "Handouts from Diocesan Workshop on Prevention of Child Sexual Abuse."

3. Become familiar with the procedures for reporting any suspicion of child sexual abuse or adult sexual misconduct (Tab S). Report any suspicions of child sexual abuse to your church liaison or other church supervisor.