Episcopal Diocese of San Diego

Certification Regarding Reading of Policy Manual For Lay Applicant *(Lay Employees & Volunteers)*

I hereby certify that I have read the following sections of the Episcopal Diocese of San Diego Policy Manual on Sexual Abuse and Misconduct: Prevention and Response ("Policy Manual"), and the Appendix tabs checked below, that I understand their contents, and that I agree to abide by the policies set forth in those materials.

I have read all of materials that are checked:

_____ All of the main text (pages 2-12) of the Policy Manual

_____ All of **Tab B and its sub-tabs**

_____ That tab which relates to my specific worker position

_____ **Tab S**, "How and Where to Report Suspected Child Sexual Abuse and Adult Sexual Misconduct"

_____ **Tab T**, "Response to Reports of Child Sexual Abuse or Adult Sexual Misconduct"

_____ **Tab U**, "Congregational Healing"

I understand and acknowledge that the church is relying upon the accuracy of the statements set forth in this certification. I further understand and acknowledge that any misrepresentation of the statements set forth herein is grounds for the immediate termination of my employment and/or involvement as a volunteer.

Name of Applicant: (print) _____

Signature of Applicant:_____

Date: _____

Keep this certification in personnel/volunteer files in church office